

Preschool Field Officer Program (PSFO) - Parent Consent Form

Child Information

First Name	
Last Name	
Date of Birth	
Service Name	

Parent or Guardian Information

By signing below, you are acknowledging that the teacher has discussed the details of the referral with you and are providing your consent for the Preschool Field Officer Program to work with your child's teacher to support your child. This may include:

- Observation of your child's participation at kindergarten.
- Conversations with the teaching team about your child.
- Taking notes of observations or conversations about your child.
- Recommending teaching practices, strategies, routines, program adjustment or inclusions that support your child, and their peers' needs.

Please note that you can withdraw consent for the PSFO Program at any time by communicating directly with your child's teacher, who will notify the allocated Preschool Field officer.

	Parent/Guardian 1 (required)	Optional Parent/Guardian 2
Name		
Signature		
Date		

Uniting is committed to keeping your personal information private. We will not share information about you or your family with anyone outside Uniting without your permission unless we are legally or ethically obliged to. We are bound by the Privacy Act 1988 (Commonwealth) and supporting state laws. Your details may be collected and disclosed to the Department of Education (the department) for specific purposes, including for the department's auditing, monitoring, and reporting. Our privacy policy (<https://www.unitingvictas.org.au/privacy/>) sets out general information about how we manage your personal information and how you can contact us to access and update the information we hold about you.

Once the Parent Consent Form is completed:

- Scan.
- Email subject line: use the following title on the email subject line Child Last Name_First Name_Parent Consent, eg: Smith_Billy_Parent Consent
- Email to your local Uniting PSFO email address.
- Complete the online digital referral form, linked on the Uniting PSFO webpage.

Local PSFO Email Address	Local Government Area
psfo.northwest@vt.uniting.org	Banyule, Nillumbik & Whittlesea
psfo.beaumaris@vt.uniting.org	Bayside & Kingston
psfo.eastgippsland.wellington@vt.uniting.org	East Gippsland & Wellington
psfo.frankston@vt.uniting.org	Frankston & Mornington Peninsula
psfo.southmelbourne@vt.uniting.org	Glen Eira, Port Phillip & Stonnington
psfo.wimmera@vt.uniting.org	Hindmarsh, Horsham, Northern Grampians, West Wimmera & Yarriambiack.
psfo.maribyrnongmelbourne@vt.uniting.org	Maribyrnong & Melbourne
psfo.ringwood@vt.uniting.org	Maroondah & Whitehorse